

# QUICK START UP INSTRUCTIONS FOR ONLINE GIVING

## STEP 1

GO TO [DIOCESECC.ORG](http://DIOCESECC.ORG) & CLICK ON ONLINE GIVING OR GO TO [DIOCESECC.ORG/GIVE](http://DIOCESECC.ORG/GIVE)

CLICK ON "SIGN UP FOR A NEW ACCOUNT"

## Diocese of Corpus Christi

[Home](#) - [Create New Account](#) - [About Online Giving](#) - [Online Giving FAQs](#) - [Contact Us](#)

### Welcome to Online Giving!

The Catholic Stewardship Appeal allows us to give of ourselves throughout the year, and I would like to invite you to join me and many other Catholics in this endeavor.

"Like the tiles of a mosaic, we are all unique individuals with different gifts."

Bishop Wm. Michael Mulvey

### Existing User Login

User ID:

Password:

LOGIN

Forgot [User ID](#) or [Password](#)?

[Sign up for a New Account](#)

### Quick Give

Give one time without creating an account! Click [here](#) to Quick Give.

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### New User Account Registration

Please fill out the form below. Fields with asterisk next to them are required. The address information you provide will only be used for billing purposes. Once submitted, you will receive an email containing a link that you must click in order to activate your account. Once you have successfully validated your email address you may then login.

#### Login Information

User ID: \*

Username76

Password: \*

\*\*\*\*\*

Confirm Password: \*

\*\*\*\*\*

Registration Code:

Administrative Use Only

\*\*\*\*\*

#### Personal Information

First Name: \*

John

Last Name: \*

Doe

Email Address: \*

onlinetestmail@gmail.com

Confirm Email Address: \*

onlinetestmail@gmail.com

Phone #:

3618826191

#### Address Information

Address 1: \*

620 Lipan

Address 2:

P.O. Box 620

City/State: \*

Corpus Christi TX

Zip: \*

78403

SUBMIT

CANCEL

Thank you for supporting the Catholic Diocese of Corpus Christi

## STEP 2

COMPLETE REGISTRATION FORM & THEN CLICK SUBMIT. YOU WILL THEN SEE A COMPLETION SCREEN.

## Diocese of Corpus Christi

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### John Doe, Your New Account Has Been Created!

John Doe,

Your new Online Giving account has been created. Before you can login and start donating, you must validate your email address. To do this, please open the email we sent to you and click on the link. This will help us make sure the email address you provided is valid. Please allow up to 2 hours to receive this email.

Thank you for supporting the Catholic Diocese of Corpus Christi



## Welcome to Online Giving!



Diocese of Corpus Christi [og@parishsoft.com](mailto:og@parishsoft.com)

9:45 AM (0 minutes ago)

Dear John Doe,

Thank you for creating a new Online Giving account. To confirm your new account, please click the link: <https://www.myowngiving.com/Confirm.aspx?cid=433&uid=67158>

Once confirmed, you may log into your account using the user id **Username76** and the password when registering.

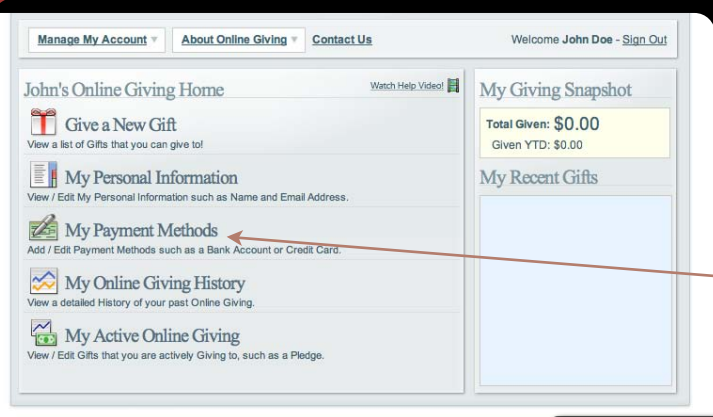
Thank you,

Diocese of Corpus Christi  
(361) 693-6662  
[tbotello@diocesecc.org](mailto:tbotello@diocesecc.org)

## STEP 3

OPEN YOUR EMAIL AND VALIDATE YOUR ADDRESS BY CLICKING ON THE LINK AND THEN LOGGING ON TO YOUR NEW ONLINE GIVING ACCOUNT

Diocese of Corpus Christi, Office of Parish Stewardship & Development  
620 Lipan, PO Box 2620, Corpus Christi, TX 78403-2620  
361-882-6191, [www.diocesecc.org](http://www.diocesecc.org) or [cdeleon@diocesecc.org](mailto:cdeleon@diocesecc.org)



**STEP 4**

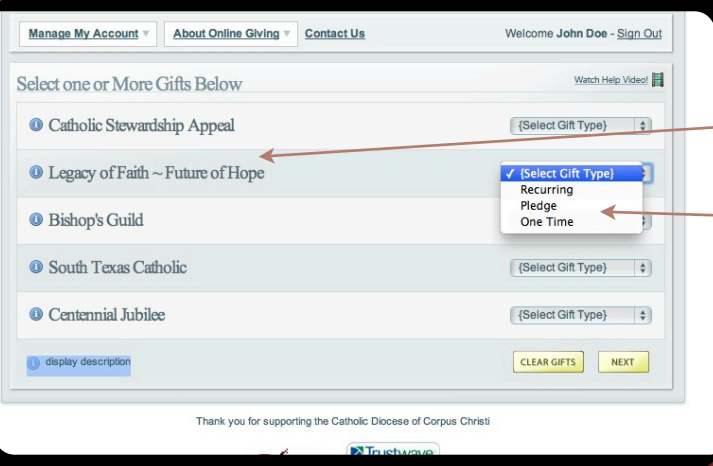
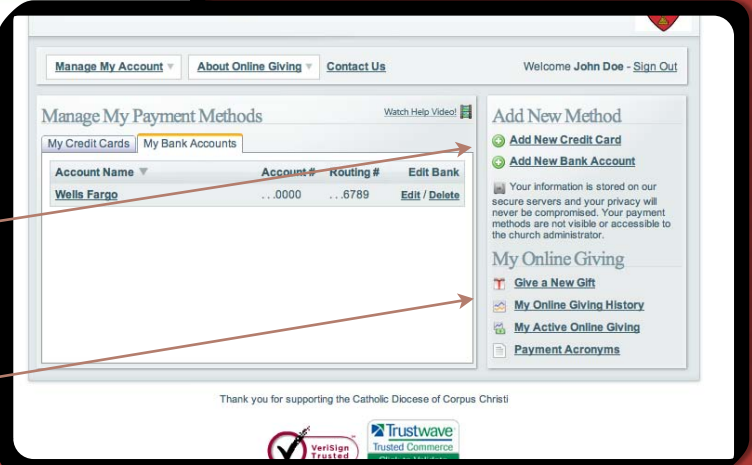
ONCE LOGGED IN, THIS IS THE "HOME SCREEN" WHERE YOU WILL MANAGE YOUR ACCOUNT.

TO GET STARTED CLICK ON "MY PAYMENT METHODS"

**STEP 5**

ADD YOUR PAYMENT METHOD/S BEFORE GIVING A NEW GIFT. YOU CAN USE A CREDIT CARD, CHECK CARD OR ELECTRONIC FUND TRANSFER FROM YOUR BANK.

WHEN COMPLETED THEN CLICK ON "GIVE A NEW GIFT."



**STEP 6**

RETURN TO THE HOME SCREEN AND". YOU CAN THEN CHOOSE THE GIFT FUND TO CONTRIBUTE TO.

THEN CHOOSE HOW YOU WOULD LIKE TO GIVE:

PLEDGE -- HAS A GOAL WITH START/ END DATE & SCHEDULE PAYMENTS

RECURRING GIFT -- ON GOING GIFT & SCHEDULE PAYMENTS

ONE TIME -SCHEDULED ONE TIME GIFT

**STEP 7**

FILL OUT THE PAYMENT DETAILS, THE START DATE AND OTHER INFORMATION TO SCHEDULE YOUR PAYMENT.

BE SURE AND CHOOSE YOUR PARISH OR MISSION SO THAT WE CAN APPLY YOUR PLEDGE TO THEIR GOAL.





# DIOCESE OF CORPUS CHRISTI'S ONLINE GIVING FREQUENTLY ASKED QUESTIONS

## **Is giving online with the Diocese safe and secure?**

*YES! The Diocese of Corpus Christi has online payments processed by SAGE, one of the world's largest credit card processors. The website is a secure site that has its own SSL certificate and is VeriSign Trusted.*

## **What happens if I have problems online?**

*If you are having any problems signing up online simply contact our help desk. We are ready to help you process your payments. Our direct line is 361-693-6662 or 361-693-6681.*

## **Can I just give you my credit card information, and you charge it every month?**

*No. To comply with security policies with your credit card and our credit processing company we can not store your credit card information. This ultimately is to protect you, the church and your identity from being abused.*

## **How much extra will this cost me?**

*Nothing. The Diocese of Corpus Christi pays for the processing of your transaction. Depending on the type of transaction you make, you may be asked if you would like to contribute \$3.00 to offset the cost of the transaction. This is not required.*

## **Can I set up multiple accounts?**

*Yes, you can set up multiple accounts through our online giving website. This means you can give to the Catholic Stewardship Appeal, Bishop's Guild or South Texas Catholic and have alternate payment methods..*

## **Will I still receive monthly reminders?**

*Yes. It is important that you still receive monthly reminders so that you can be sure that your gifts are being processed properly.*

## **I do not have a credit card? Can my payment come directly from my bank?**

*Yes! you can use credit cards, check cards or electronic funds transfer from your checking, savings or money market account.*

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